

ABBOTSLEY PARISH COUNCIL

Clerk to the Council: Katie Bates
Tel: 07588 267140 Email: clerk@abbotsleyparishcouncil.gov.uk
www.abbotsleyparishcouncil.gov.uk

Dear Councillors

I HEREBY GIVE YOU NOTICE that the Meeting of Abbotsley Parish Council is due to be held at **7.30pm on Thursday 11th June 2026, meeting in Abbotsley Village Hall**. Members of the public are welcome to attend. All members of the Council are hereby summoned for the purposes of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

K Bates

Mrs Katie Bates – Clerk to the Council
6th June 2026

A G E N D A

Please note: this meeting will be recorded. Recording is for administrative purposes only and once the minutes are approved the recording will be deleted.

Members – 5

Quorate - 3

1. To receive apologies and accept reasons for absence
2. To receive declarations of interest and to consider dispensation applications for items on this agenda
3. Remaining Declaration of Acceptance of Office to be signed, as agreed at meeting held 14th May 2026
4. To approve and sign the minutes of the meeting held 14th May 2026
5. To consider any matters arising from the minutes
6. Open Forum
 - i. The meeting is open to members of the public for a maximum of ten minutes to enable them to address the Parish Council. In accordance with 3(f) of Abbotsley Parish Council Standing Orders 2026, a member of the public shall not speak for more than 3 minutes. Questions relating to items not on the agenda shall not require a response or discussion until the next meeting.
7. To receive reports from County and District Councillors
8. Planning
 - i. To note tree works notification **26/00985/TRCA** - Proposal: T1 - Medium Ash front of house - Dismantle to near ground level at 3 Grange Farm Close, Abbotsley
 - ii. To receive notice of HDC's decision to grant consent to the application for Listed Building consent – **24/01425/LBC** Proposal: Proposed change of use of golf clubhouse and hotel to form 14 dwellings, demolition of later extensions to the heritage assets, greenkeepers store, shop and office and the erection of 5 dwellings (19 dwellings total) and associated works at Abbotsley Golf Club, Drewels Lane, Abbotsley
9. Abbotsley Conservation Area:
 - i. To consider any update received

This Agenda is published and provided, and may be used, only on the basis that the user assumes all responsibility for any loss, damage or consequence resulting directly or indirectly from it or its use. For the avoidance of doubt the only legally acceptable version of the Agenda of Abbotsley Parish Council is that kept by the Clerk. It is available for public inspection from the Clerk.

10. Safety Inspection

- i. To consider the Safety Inspection Report for June 2026

11. To consider any matters relating to High Green and Playing Field:

- i. To consider any update on the proposed pond restoration work
- ii. To note any update on further works required following the inspections raised in the annual RoSPA report

12. To consider matters relating to the Village Hall:

- i. To note the update

13. Highways Matters:

- i. To consider the update on the Local Highways Initiatives (LHI) scheme 2025/2026 for traffic calming measures to reduce vehicle speeds entering and exiting Abbotsley and consider action regarding the cost estimate received for the proposed works; consider the information received from Speedwatch regarding the location of the third proposed post for the MVAS
- ii. To note that Highways have completed the work reported in November 2025 reference 10803 regarding Blacksmiths Lane (east) regarding potholes and surface breakages and water seeping on to the surface
- iii. To note any updates on outstanding issues regarding footpaths logged on CCC's Highways reporting online site
- iv. To note the updates on outstanding issues regarding Highways logged on CCC's Highways reporting online site
- v. To note any update on the grips that have not yet been cut at Pitsdean Road
- vi. To note the closure of the A428 westbound carriageway between Girton Interchange and Cambourne and divert traffic between 8pm and 6am on Thursday 11th June 2026. Further details can be found at <https://nationalhighways.co.uk>

14. Speedwatch

- i. To consider the request for data from the MVAS
- ii. To note the further information from the Speedwatch Team regarding the purchase of a second hand-held device for tracking vehicles - £354.59
- iii. To consider the logistics of moving the MVAS unit as raised by the Speedwatch Team
- iv. To consider the request for a speed indicator near The Eight Bells PH
- v. To note any update

15. To consider matters relating to the upgrade of the route between the A1 Black Cat roundabout and the A428 Caxton Gibbet roundabout

- i. To note the A428 Team's response to a member of the public reporting an increase in HGV traffic
- ii. To note the road closure – A1 northbound and southbound between Friday 29th May and Monday 15th June 2026. Further details at: [A428 Black Cat to Caxton Gibbet Closures](#)
- iii. To note the Summer Construction Update from National Highways
- iv. To consider any other updates

16. To consider matters relating to East West Rail (EWR)

- i. To consider comments from Gamlingay Parish Council regarding a suggestion for a cycleway and footpath link to the new station at Tempsford
- ii. To consider any updates

17. Village Environmental Issues

- i. To note the update on the damaged marker at Blacksmiths Lane reported to Anglian Water, being for a valve in the carriageway that is visible so a replacement is no longer required
- ii. To consider any update on the repair to the noticeboard on St Neots Road
- iii. To note that the funding has been received for the bid submitted to the A428 Community Fund for funding for seating, bug hotel, planters and plants and information board, for well-being and environmental benefits for the community. To consider the implementation for the project

18. HDC's Local Plan to 2046

- i. To note any update

19. Local Government Reorganisation (LGR)

- i. To note any update

20. To consider correspondence received

- i. HDC – Ramsey Communities (Regulation 16) Neighbourhood Plan. Consultation open until 23rd June 2026: <https://consult.huntingdonshire.gov.uk/kse/event/38480>
- ii. HDC – Alconbury Parish Council Neighbourhood Plan. Consultation open until 23rd June 2026: <https://consult.huntingdonshire.gov.uk/kse/event/38476>
- iii. HDC – Great and Little Gidding Parish Council Neighbourhood Plan. Consultation open until 23rd June 2026: <https://consult.huntingdonshire.gov.uk/kse/event/38477>
- iv. HDC – Brington and Molesworth Submission (Regulation 16) Neighbourhood Plan. Consultation open until 7th July 2026: <https://consult.huntingdonshire.gov.uk/kse/event/38557>
- v. HDC – Notification that the 2026/7 Strategic Community Infrastructure Levy (CIL) funding round 1 is open until 31st July 2026
- vi. HDC – Invitation to Water System Management Event '26 to be held at The Burgess Hall, St Ives on 14th July 2026 1-5pm
- vii. Member of the public – Concern regarding speeding traffic within 30mph zone
- viii. Cambridgeshire Constabulary – Invitation to online quarterly policing meeting for Huntingdonshire residents on 22nd June 2026, 7-8pm. To register: <https://tinyurl.com/4hkuj997>

21. To review and adopt Parish Council Documents

- i. Internal Risk Assessment

22. To consider the Annual Governance and Accountability Return for the year ended 31st March 2026

- i. To receive the internal auditor's report for the Annual Governance and Accountability Return (AGAR) 2025-2026 and resolve upon any subsequent action
- ii. To consider and approve the year end accounts for 2025-26
- iii. To consider, approve and sign the Annual Governance Statement (Section 1 of the AGAR)
- iv. To consider, approve and sign the Accounting Statements 2025-2026 (Section 2 of the AGAR)
- v. To resolve upon Internal Audit services for the period 2026-2027

23. Finance:

- i. **To note payment received:**
 - Cambridgeshire Community Foundation – A428 Community Fund grant monies £4,158.61
- ii. **To note the following payments already made:**
 - Unity Trust Bank – Banking charges for 1st April 2026 – 30th April 2026 - £7.00 *Local Government Act 1972, s.111 (1)*
 - Valda Energy – Electricity supply for street lighting for 24th April to 23rd May 2026 – Inv. no. 01887328 - £236.57 + VAT of £11.83 = £248.40 *Parish Councils Act 195, s. 3*
 - Clear Councils – Annual insurance premium of £682.58 *Local Government Act 1972 s.226*
 - Aviva – Clerk's pension, employer's and employee's contributions: Period 3 - £59.28 *Local Government Act 1972, s.112*
 - K Bates – Working From Home Allowance for May - £10.00 *Local Government Act 1972, s.112*
- iii. **To consider the following payments for approval:**
 - CPM Playgrounds Ltd – Supply and fit new ramp on zip wire - £540.00 + VAT of £108.00 = £648.00 *Local Government (Miscellaneous Provisions) Act 1976. S.19*
 - SLCC – Training for Clerk on Excel modules 1 and 2 - £234.00 + VAT of £46.00 = £280.00 *Local Government Act 1972, s.112*
 - CAPALC – Training for Councillors on Code of Conduct – Cllr Ashby, Cllr Webster and Cllr Sharman at £45.00 each - £135.00 *Local Government Act 1972, s.111*
 - L. Fitch – Expenses for refreshments for Annual Parish Meeting - *Local Government Act 1972, s.150 (2)*
 - S Derbyshire – Expenses for refreshments for Annual Parish Meeting - *Local Government Act 1972, s.150 (2)*

- Herts & Cambs Ground Maintenance Ltd – 1 x grass cut at Playing Field, High Green and five areas, Invoice Number SI-4371, dated 15th May 2026: £310.00 + VAT of £62.00 = £372.00 *Open Spaces Act 1906, s.10*
- HMRC - Employer payment for period 3 Tax and National Insurance – Amount to be confirmed *Local Government Act 1972, s.112*
- K Bates – Reimbursement for battery for MVAS - £59.99 *Local Government and Rating Act 1997 S.31*
- K Bates – Period 3: salary, expenses, overtime – Amount to be confirmed *Local Government Act 1972, s.112*

24. To note the time and date of the next meeting: 7.30pm on Thursday 9th July 2026, at Abbotsley Village Hall

25. To note the time of meeting closure